

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**MINUTES**

**November 4, 2013**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Carson called the meeting to order at seven o'clock (7:00) p.m.

Chairman Carson asked the members to pause for a moment of silence.

Chairman Carson asked the members to stand for the pledge of allegiance

**Roll Call:** Present: Robert Betzold, Ronald Lytle, John Mehalic, Karen Woods, Catherine Bollinger, Dwight Proper, Sue Clarke, Todd Carson

Absent: Patty Feroz, Randy Seitz

Also Present: Mario Fontanazza, Jeffrey Clark

Chairman Carson stated the Joint Committee members had received copies of the Minutes of the October 7, 2013 meeting in the mail. He asked if there were any additions, corrections or deletions.

Mrs. Woods, seconded by Mrs. Clarke, moved to approve the Minutes of the October 7, 2013 meeting as submitted.

**Roll Call:** Ayes: Robert Betzold, Ronald Lytle, John Mehalic, Karen Woods, Catherine Bollinger, Dwight Proper, Sue Clarke, Todd Carson

Nayes: None

The Treasurer's and Secretary's Report as of November 4, 2013 and the Special Account Report as of November 4, 2013 were submitted for information.

Mrs. Woods, seconded by Mrs. Clarke, moved to approve the Treasurer's and Secretary's Report as of November 4, 2013 and the Special Account Report as of November 4, 2013. Motion unanimously carried.

A list of bills totaling \$338,881.78 was submitted for approval.

Mrs. Woods, seconded by Mr. Proper, moved to approve the list of bills totaling \$338,881.78 as submitted.

**Roll Call:** Ayes: Robert Betzold, Ronald Lytle, John Mehalic, Karen Woods, Catherine Bollinger, Dwight Proper, Sue Clarke, Todd Carson

Nayes: None

Mr. Fontanazza discussed the meeting of the Professional Advisory Committee on 11/4/13. He indicated that he and Mr. Adams would be going out to meet and discuss the budget with the sending school Superintendents and Business Managers.

The calendar of events for November and the monthly enrollment report were presented as information.

Mrs. Woods, seconded by Mrs. Clarke, moved to combine items 8. a through e in one motion for approval as follows:

- a) Action: Approve Rosemary Conti as DECA advisor and Larry Baughman as Skills USA advisor.
- b) Action: Accept resignation letter of Stephen Udick, Instructional Aide, effective January 15, 2013.
- c) Action: Accept resignation letter of Lindsay Cameron, Practical Nursing Instructor-Warren, effective October 18, 2013.
- d) Action: Approve advertising for the replacement of a part-time instructor for Practical Nursing in Warren.
- e) Action: Approve the Venango Technology Center Comprehensive Plan as presented.

**Roll Call:** Ayes: Robert Betzold, Ronald Lytle, John Mehalic, Karen Woods, Catherine Bollinger, Dwight Proper, Sue Clarke, Todd Carson

Nayes: None

Mr. Adams discussed the report for Joint Committee Membership. He described how the number of school members were determined and related this to the quota that each school could send.

Mr. Adams also indicated that the Chief School Administrator for 2013 – 2014 would be Mr. Joseph Carrico, Superintendent of Oil City Area Schools.

Mr. Fontanazza reviewed his activities from 10/8/13 – 11/4/13.

Chairman Carson asked if there was any Old Business. None was noted.

Under new business, Chairman Carson requested approval of the Venango Technology Center student admission and application process.

Mr. Proper, seconded by Mrs. Woods, moved to approve the Venango Technology Center student admission and application process as presented.

**Roll Call:** Ayes: Robert Betzold, Ronald Lytle, John Mehalic, Karen Woods, Catherine Bollinger, Dwight Proper, Sue Clarke, Todd Carson

Nayes: None

Upon motion by Mr. Mehalic, seconded by Mrs. Woods, the meeting adjourned at seven twenty-five (7:25) p.m.

Recorded by

A handwritten signature in dark ink, appearing to read "Patrick M. Adams", is written on a light blue background.

Patrick M. Adams  
Business Manager

**Joint Committee Reorganization Meeting – Thursday, December 5th, 2013**